

Event	<b>Rally Day Activities</b>	Assessment Date	<b>1/12/17</b>
Assessed By	<b>Karen Davidson</b>	Approved By	

Locations	<b>Bendigo Schweppes Centre, Epsom Huntly Reserve, AWA Stadium, Leisure Time Stadium, Badminton Geelong, Myers Reserve, Sebastapol Bowls Club, Prince of Wales Park, Ballarat Tennis Centre</b>	Activities	<b>Round Robin Sports Competitions</b>  <b>Various – refer to calendar for dates</b>
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<b>1 INDOOR HAZARDS</b>		
1.1	Inappropriate lighting	Y
1.2	Temperature	
1.3	Insufficient or unsuitable space	
1.4	Untidiness – causing trip / fire hazard	Y
1.5	Stairs – dark / steep / no handrail	
1.6	Lack of fire escapes / extinguishers / procedures	
1.7	Slip / trip / fall hazards	Y
1.8	Inadequate ventilation	
1.9	Inhalation of dust	
1.10	Poor surfaces for activities – slips / trips / impact	Y
1.11	Electrical hazards	

<b>2 SPORTING ACTIVITY HAZARDS</b>		
2.1	Uneven playing surface	Y
2.2	Playing surface too hard or soft	Y
2.3	Hard or sharp objects on pitch	Y
2.4	Sliding on Astroturf or similar surface	Y
2.5	Collisions / Conflict with surrounding objects or people	Y
2.6	Impact from sports equipment - Ball or Clubs	Y
2.7	Contact sport injury	Y
2.8	Personal injury – fracture / sprains / cuts	Y

<b>3 HAZARDS ON COASTS &amp; COASTAL WATERS</b>		
3.1	Falls from cliffs, piers, sea walls	
3.2	Struck by falling objects from cliff	
3.3	Slips & falls on slopes / loose surfaces	
3.4	Quick sand & mud	
3.5	Access problems due to steep angle of beach slope	
3.6	Collisions between water users	
3.7	Swept away by wave surges	
3.8	Being washed against rocks / piers	
3.9	Low water temperatures	
3.10	Communication problems from waves / swell / distance	
3.11	Struck by objects in water	
3.12	Stranded by tides	
3.13	Swept away by currents	
3.14	Rip tides	
3.15	Longshore drift	
3.16	Conflicts between beach users	

<b>HAZARDS ON STILL / MOVING WATER</b>		
4.1	Getting swept away from equipment or people	
4.2	Collision with rocks in and to sides of rivers	
4.3	Striking / trapping by submerged obstacles	
4.4	Being dragged down by undertow	
4.5	Restricted or impossible access to / from water	
4.6	Access problems – rescue / getting kit into water	
4.7	Falls from drops in level at weirs / waterfalls	
4.8	Getting out of depth	
4.9	Low water temperature	
4.10	Separation from other people	
4.11	Slips / trips on steep banks or uneven surfaces	
4.12	Difficult communications	
4.13	Remote locations	

<b>5 HAZARDS ON HILLS AND MOUNTAINS</b>		
5.1	Slips & trips on grass, mud, rock	
5.2	River crossings	
5.3	Remote locations	
5.4	Difficult communication – weather / distance	
5.5	Falling debris	
5.6	Extra work imposed by terrain type / angle	
5.7	Lack of shelter	
5.8	Separation of group members	
5.9	Getting lost	
5.10	Falls from height	
5.11	Extremes of weather	Y

<b>6 PEOPLE &amp; ORGANISATIONAL HAZARDS</b>		
6.1	Lack of information, training or instruction	Y
6.2	Poor activity planning or preparation	Y
6.3	Poor activity delivery or organisation	Y
6.4	Ignorance of rules and / or procedures	Y
6.5	Unsafe behaviour or attitude	Y
6.6	Lack of appropriate first aid equipment and experience	Y
6.7	Medical conditions of participants	Y
6.8	Poor safety control from group leaders	Y
6.9	Poor safety awareness from participants	Y
6.11	Lack of cooperation within group	Y
6.12	Differing skill levels within group	Y
6.13	Low level of physical fitness / strength	Y
6.14	Aggression between participants	Y
6.15	Aggression from crowd / public	Y
6.16	Contact between participants increasing risk	Y

<b>7 EQUIPMENT AND OTHER HAZARDS</b>		
7.1	Crash handling	
7.2	Transport to and from your activity	Y
7.3	Food poisoning	Y
7.4	Hazardous substances	
7.5	Equipment with moving / hot parts	
7.6	Heavy equipment	
7.7	Electrical hazards from equipment	
7.8	Noise from equipment	
7.9	Risk of trapping body / clothing in equipment	
7.10	Inadequate environment for equipment operation	
7.11	Inadequate protective equipment	Y
7.12	Equipment in unsuitable condition	Y

<b>8 OTHER HAZARDS SPECIFIC TO YOUR ACTIVITY</b>		
8.1	Dehydration	Y
8.2		
8.3		
8.4		
8.5		
8.6		
8.7		
8.8		
8.9		
8.10		

## Risk Assessment – Rally Days - 2018

<b>Club/Society Name</b>	<b>CSEN Rally Days</b>	<b>Number of persons involved</b>	<b>Approx 3000</b>
<b>Nature of Activity</b>	<b>Various Activities</b>	<b>Frequency of Activity</b>	<b>Annually</b>
<b>Assessed By</b>	<b>Karen Davidson</b>	<b>Date</b>	<b>Various – refer to calendar</b>

Hazard Ref.	Potential Effect	Existing Controls in Place	Score Risk	Further Controls Required?	Who By	When
1.7, 1.4, 1.10	<b>Trip during practice or games due to nature of sport</b>	All extra balls must be removed from the playing area while play occurs. Bench area must be kept tidy during activities.	Low			
1.10 2.1, 2.4	<b>Fall or slip caused by surfaces not swept Uneven playing surfaces occur at some venues due to surface of court</b>	All surfaces must be swept/ cleaned of debris before the start of the game. Coaches, teachers and umpires are to monitor courts during games to ensure that they do not become unsafe.	Low			
2.5,2.6,2.7,2.8	<b>Impact from sports equipment - Ball</b>	Players are required to conduct themselves in accordance with the rules of the game and CSEN Code of Conduct. If serious injury does occur then an ambulance must be called immediately by the coach or teacher responsible for each team.	Low/Medium	All participating schools to have a First Aid kit available with ice. Injury reports required for all treated injuries to monitor occurrence. Any serious injury must be reported as soon as practicable to Karen Davidson (0425 701 182)	Coach / Teacher of team	
6.11,14,15 & 16	<b>Lack of co operation from people at venue</b>	Players, coaches, teachers and spectators are required to conduct themselves in accordance with the rules of the game and CSEN Code of Conduct.	Low/Medium			
5.11	<b>Extremes of weather</b>	Coaches and teachers will monitor playing conditions in relation to heat, storms and adverse playing weather. Activities may be postponed, suspended or cancelled as required.	Medium			
6.3 & 7.12	<b>Poor activity delivery or organisation</b>	School teachers and coaches will ensure that all players are briefed regarding: the organisation of the venue and intervene where necessary if problems occur during activities. The best equipment available will be used.	Low			
6.5, 6.8	<b>Child Safety Procedures</b>	CSEN Child Safety Documentation is available at all venues. External officials organised by CSEN must sign the Child Safe register. Officials organised by individual schools must sign the school register. This register is to be forwarded to the CSEN CSO at the end of each term.	Medium	All schools to forward a copy of the schools Child Safety Register to be kept on file by CSA. CSA will also retain the registers from each activity that outside officials are sought.	CSA CSO	

6.4, 6.5, 6.6	<b>Ignorance of rules and / or procedures</b>	CSEN Code of Conduct is clear as to expectations upon players. All participants and parents are aware of this Code.	Low	Rules published on CSEN website. Any rule updates or concerns discussed at CSEN Sports Coordinators meeting	CSEN Coordinator	
8.1	<b>Sun Sense / Dehydration</b>	All students are expected to bring their own water bottles. Most activities are indoor so sunburn risk is minimal.	Low			
7.2	<b>Transport to and from your activity</b>	Responsibility is with the individual schools.	Low			
7.11	<b>Inadequate protective equipment</b>	Students are to be responsible for all protective equipment they require including, but not limited to mouthguards, tape for existing injuries etc. Indoor Cricket venues will provide equipment for use.	Medium	Ensure that players are briefed before the first activity re protective equipment required	Coaches / Teachers	
7.3	<b>Food Poisoning</b>	Students are to bring any food required for lunches, snacks etc from home or purchase from canteen available at venues	Low			
6.12, 6.13	<b>Differences in skill and ability levels</b>	Coaches and teachers are to make an informed decision regarding removal of less skilled players from the court during the game to prevent serious injury.	Medium	Teachers and coaches must remove less skilled players from the game to prevent injury	Teacher / coach	
1.1, 2.2	<b>Inappropriate Lighting, Playing surface too hard or soft</b>	Check that there is sufficient light provided by venues for the courts / pitches being used. These are professional venues.	Low			
6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7, 6.8, 6.9	<b>Organisation of Rally Days</b>	Venue Coordinators are responsible for the timely distribution of draws. Schools participating are responsible for students enrolled at their school.	Low / Medium	Check all details with Individual Schools prior to Rally day	Individual School Sports coordinators	