



CHRISTIAN SCHOOLS EVENTS NETWORK

CULTURAL EVENTS AND CULTURAL DISPUTES POLICY

DATE OF POLICY IMPLEMENTATION: MAY 2020

DATE OF NEXT MAJOR REVIEW: MAY 2022

APPROVAL AUTHORITY: CSEN COMMITTEE

GOVERNING AUTHORITY: CSEN COMMITTEE

RESPONSIBLE OFFICER: CSEN COORDINATOR

BACKGROUND

It has been recognised that whilst the CSEN Code of Conduct sets out the required code of conduct for CSEN competitions, there still needed to be a policy developed for how to handle breaches of this Code of Conduct in terms of Disciplinary matters. It was also felt that a mechanism for handling disputes should also be formalised.

These guidelines aim to have any disputes settled at the point of the event if possible. A process for appeals has been set up if needed.

These guidelines also recognise that disciplinary matters are primarily the responsibility of the student's principal. Nevertheless, an offending student will also have to meet the penalties imposed by the association for misconduct.

GUIDELINE # 1:

That in dealing with disputes from events in which CSEN are organising and member schools are competing, the following list of levels are identified as terms of reference for the management of dispute processes.

LEVELS OF HOW DISPUTES ARE TO BE HANDLED AT CULTURAL EVENTS

Level 1 Referee / Umpire / Adjudicator

Level 2 Cultural Coordinators of the cultural activity from both schools, or the teacher in charge of the school team.

Level 3 A Disputes Committee will be established.

After the event:

Level 4 CSEN Committee in conjunction with members of the Disputes Committee on the day.

Level 5 CSEN Coordinator (for review of Committee processes only)

(CSEN Coordinator cannot overrule CSEN Committee decision on an issue but can inform and discuss with the Committee any changes of approach for future events.)

DISPUTES COMMITTEE

A Committee of 3 people is to be selected at the start of each event.

The Disputes Committee Members should not be a member of staff of a school that is party to a dispute.

The Disputes Committee can call in members of the CSEN Committee if considered necessary.



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GUIDELINE # 2:

That the following Cultural Disputes Policy be adopted and applied throughout all events in which CSEN organises and member schools participate. That all officials be made aware of the CSEN Code of Conduct, the Cultural Disputes Policy and their responsibility to enforce them.

DISCIPLINE POLICY

Disciplinary matters are primarily the responsibility of the Principals of the schools which offending students attend. Nonetheless an offending student will also have to serve the penalties imposed by CSEN.

In addition, on the report of the principal of a participating school, further disciplinary action may be taken for offences by players, student spectators, parents, coaches and/or staff.

CONSEQUENCES

At an event

A player/team committing or severely breaching the code of conduct will be banned from competing further on the day or the Disputes Committee will make an appropriate ruling.

All severe offences will be referred to the appropriate school principal for follow-up action in line with their own discipline policy.

APPEALS PROCESS

At the conclusion of an event, any severe offences will be put in writing (within 1 week) by the Disputes Committee and sent to the principal of the offending school with further disciplinary recommendations.

If the principal requests further discussion of the matter, an appeal must be lodged via email within 1 week to the CSEN Committee. A meeting will then be organised between the principal, Disputes Committee members and any other relevant people, to resolve the problem.

Schools can lodge an expression of concern via email re the final ruling to the CSEN Committee, to enable a review of the processes, but the CSEN Committee will not overrule the finding of the CSEN Disputes Committee.



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GUIDELINES FOR CULTURAL EVENT CO-ORDINATORS

Any activity which is not approved by the CSEN Committee is NOT covered by insurance.

Guidelines

- a) Cultural events should open with prayer and a general expression of the aims of the event and standards of conduct to parents, students etc.
- b) All member schools are to have at least 1 months' notice of date, venue (including map), starting and approximate finishing time.
- c) Announcements should be those only pertinent to the event and should include progressive and final points scores (if applicable), age champions (if applicable).

Officials

Co-ordinators and school representatives should ensure all officials are aware of the procedures and rules for the job/event they are running.

- a) Co-ordinators have the power to replace an official/s if deemed to be doing an unsatisfactory job or breaking the CSEN. Code of Conduct.
- b) In the case of disputes, the only communication must come via the school coordinator to the Event Referee.
- c) The Event Convener is to refer any incident/problem situation, that they are unable to settle, to the CSEN Committee, in order to resolve the conflict.

First Aid

- a) Qualified first aid personnel are not present at Cultural Events. Schools involved should supply qualified first aid staff to deal with the possibility of injury as per the First Aid Policy.
- b) Accident Report Forms are to be completed and forwarded to the CSEN Coordinator at the end of the term.

Event Procedures

Information for schools for each Cultural Event are available on the CSEN Website.