



CHRISTIAN SCHOOLS EVENTS NETWORK

TERM 4 – WESTERN RALLY DAY

LOCATION OF EVENT	Various
DATE OF EVENT	Various – refer to CSEN Calendar
SCHOOL ARRIVAL TIME	9:30am
OFFICIALS CHECK IN TIME	9:30am
SCHOOL WARM UP TIME	9:30am – 9:50am
OPENING PRAYER	9:55am
FINISH TIME (ESTIMATED)	2:00pm
COST PER TEAM ENTERED	\$13.00 + GST x number of players on court / field + 1 - invoiced at the end of term
SUPERVISOR ARRIVAL	9:30am

CHILD SAFETY

This Code of Conduct has a specific focus on safeguarding children and young people at CSEN Events against sexual, physical, psychological and emotional abuse or neglect. It is intended to complement other professional and/or occupational codes.

All staff, volunteers, contractors, and board/school council members at CSEN are expected to actively contribute to a school events association culture that respects the dignity of its members and affirms the Gospel values of love, care for others, compassion and justice. They are required to observe child safe principles and expectations for appropriate behaviour towards and in the company of children, as per information distributed to schools.

All adults present at the carnival should fall into one of the following categories:

- a. Students (in school sports uniform)
- b. Staff from a school (in school staff polo top, or with school identification / lanyard clearly visible)
- c. Referee in appropriate attire for match
- d. CSEN staff (in CSEN attire)
- e. Parents / Visitors (school lanyard visible)

All school staff are requested to ensure adults sitting in the grandstand near their school group have appropriate identification. If not, please ask them to sign in with the school they are associated with, otherwise leave the area.

Schools must have lanyards available for parent visitors and ensure they sign the school Child Safe Policy.

Sports Coordinators should be fully aware of the CSEN [Child Safety Policy](#) and the implementation of the policy at this event.

The Child Safety Officer at the event will be home team staff member in charge.

SPORTS OFFERED

	Junior Girls (Yrs 7 - 8)	Junior Boys (Yrs 7 - 8)	Intermediate Girls (Yrs 9 - 10)	Intermediate Boys (Yrs 9 - 10)
Lawn Bowls	√	√	√	√
Softball	√	√	√	√
Tennis	√	√	√	√

AWARDS

1. Pennants will be awarded to each age group in each division at the conclusion of the day.

PROCEDURES FOR THE COMPETITION & RULES

ELIGIBILITY

1. Primary Sport – only currently enrolled students in Years 5 – 6 from member schools may compete.
2. Junior Sport – only currently enrolled students in Years 7 - 8 from member schools may compete.
3. Intermediate Sport – only currently enrolled students in Years 9 - 10 from member schools may compete.
4. Senior Sport – only currently enrolled students in Years 11 – 12 from member schools may compete.
5. Younger students may compete in the rally day providing:
 - a. They are an emergency replacement.
 - b. There is no more than one boy and one girl representing the school on any given day.

ENTRY FORMS / DIVISIONS

1. Entries are due on 15th October in the year of the competition on the official [entry form](#).
2. Final division allocation is the responsibility of the CSEN Coordinator.

SPORT RULES / SCORESHEETS / POLICIES

1. Are found on the CSEN website - [rules](#) / [scoresheets](#) / [policies](#)
2. Both schools are expected to complete the results sheet and forward to the convener of the day after each match.
3. Final results should be forwarded to competing schools and cseo_results@csa.edu.au by the convener of the day within 24 hours of the final match.

PHOTOGRAPHY

1. Students, staff and parents may take photographs during the day for personal use only. These photographs must not be published to social media as this contravenes the CSEN [Media Policy](#).
2. CSEN will not provide official photographs of rally days.

EMERGENCY PROCEDURES

1. The [Risk Warning](#) information can be found on the CSEN website.
2. The [Rally Days Risk Assessment](#) can be found on the CSEN website.

FIRST AID

1. Schools must provide their own first aid kit.
2. Any injuries at a CSEN event must be documented by the school and the school accident form submitted to CSA at the end of each term as requested.

OFFICIALS

1. All School Officials must have signed your schools Child Safety Policy and this register should be forwarded to CSA each term as requested.
2. Referees should be provided by both competing schools for each match. This is the responsibility of the competing schools to organise and finance.
3. Referees should be correctly attired to officiate the match.

END OF DAY PROCEDURES

It is expected that at the conclusion of the event, all schools will pack up the area where they have been prior to departure.

END OF TERM PROCEDURES

A [feedback form](#) can be found on the CSEN website if required.

ADDITIONAL INFORMATION

1. All schools are expected to leave their area neat and tidy. Excess cleaning costs will be passed onto the schools that leave their area in an unacceptable state.
2. If you require additional information, please check the [CSEN website](#).
3. Further queries may be directed to Karen Davidson (csen@csa.edu.au).